

DEPARTMENTS OF THE ARMY AND THE AIR FORCE

NATIONAL GUARD BUREAU 1411 JEFFERSON DAVIS HIGHWAY ARLINGTON, VA 22202-3231

NGB-ARH

S: 30 Apr 07 30 Mar 07

MEMORANDUM FOR: See Distribution Below

SUBJECT: Army National Guard-Wide Personnel Asset Inventory (PAI) (NGB-ARH Policy Memo # 07-009)

1. References:

- a. Message, ALARACT, 201955Z Feb 07, FY 2007 Annual Army-Wide Personnel Asset Inventory (PAI).
 - b. AR 600-8-6, Personnel Accounting and Strength Reporting, 24 Sep 88.
- c. AR 630-10, Absence Without Leave, Desertion, and Administration of Personnel Involved in Civilian Court Proceedings, 13 Jan 06.
- d. NG PAM (AR) 25-10, Standard Installation/Division Personnel System, Army National Guard Bureau (SIDPERS-ARNG), 15 Dec 93.
- 2. The Department of the Army, Chief of Staff for Personnel directed an Army-wide PAI to update personnel databases and record each Soldier's true status. The objectives for the PAI are to:
- a. Account for 100 percent of all Army National Guard Soldiers in a Title 32 AGR and M-Day status. Title 10 Soldiers will be accounted for by NGB-ARZ-T.
- b. Validate or correct selected personnel data and ensure the SIDPERS database reflects accurate information.
 - c. Ensure that SIDPERS database contains a record of every mobilized ARNG Soldier.
- d. Identify and correct pay discrepancies for Soldiers whose duty status cannot be confirmed based on NOVAL guidelines.
- 3. General Guidance. NGB will be utilizing the following guidelines for conducting the PAI:
 - a. This PAI will be conducted during the 9 22 Apr 07 timeframe.
- b. The States and Territories are required to reconcile discrepancies between the Total Army Personnel Data Base-Guard (TAPDB-G) data and the Military Pay file.

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- c. Each State and Territory is provided a list of personnel who fall out after the TAPDB-G data has been compared with Military Pay data using the Apr 07 NOVAL file. The Military Personnel Officer (MILPO) must reconcile each name on the list and process loss transactions for the Apr 07 System Information Contingency of Operation Plan (SICOOP) file which is then sent to NGB-ARP-S not later than 1 May 07. The MILPO will also indicate corrections/status on the enclosed spreadsheet for each Soldier and forward to NGB-ARP-S NLT 1 May 07.
- d. The corrective actions (corrections/status column) indicated in the report to NGB will be inputted by a personnel transaction in SIDPERS for a Apr 07 COOP File review.
- e. To clarify the meaning of correction/status in the report that which is submitted to NGB, the States and Territories will indicate in the appropriate column the actual status of the Soldier. Examples given are; retaining, AWOL processing for separation; confined by civil authorities, medical, separated, retired, Inter-Service, Inter-Component or Inter-State Transfer, pending legal action, code change in SIDPERS, etc.
- f. All strength related actions (prior service and non-prior service gains, release from attachments, release from active duty, separations, and federalization/mobilization) must be reported in SIDPERS and the Defense Joint Military Pay System-Reserve Component (DJMS-RC) or the Defense Joint Military Pay System- Active Component (DJMS-AC).
- g. PAI policy compliance and related issues will be reported to NGB-ARH and PAI SIDPERS related issues/problems will be reported to NGB-ARP.
- h. The success of this program cannot be emphasized enough. NGB needs your support to ensure that PAI is a success. No exemptions from the PAI are authorized.
- 4. Point of contact for SIDPERS actions/reporting is Mr. Bennie E. Hayes, NGB-ARP, DSN 327-9175 or (703) 607-9175. Point of contact for policy issues is Mr. Shawn Thompkins, NGB-ARH, DSN 327-3402, (703) 607-3402.

WILLIAM L/STOPPEL

COL. GS

Chief, Personnel Policy and Readiness Division

Encl: NOVAL Pay Report

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Military Personnel Officers (MILPOs)